



**TOWN OF HIGHLAND LAKE**  
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## **ORGINIZATIONAL MEETING MINUTES**

November 3, 2025  
6:00 PM  
The Anchor

The meeting was called to order by Mayor Bailey at 6:02 PM.

The Oath of Office was administered to Mayor Gail Bailey by Town Clerk and Notary, Mary Ann Allen.

The Oath of Office was administered individually to Council Members Wes Faulkner, Bobby Rhodes, Carl Randall, Anne Rilling and Ramzi Malek by Town Clerk and Notary, Mary Ann Allen.

### **ROLL CALL:**

**IN ATTENDANCE:** Mayor Bailey

**Council Members:** Wes Faulkner, Bobby Rhodes, Carl Randall,  
Anne Rilling, Ramzi Malek

**ABSENT:** None

**OTHER ATTENDEES:** Scott Kon – Police Chief  
Alex Smith – Town Attorney  
Mary Ann Allen-Town Clerk

### **Elect Mayor Pro-Tem of the Council**

Carl Randall made the motion to elect Bobby Rhodes as Mayor Pro Tem of the Council. Wes Faulkner seconded the motion, and the motion passed unanimously.

### **Establish Time and Place of Regular Council Meetings Each Month**

Carl Randall made the motion to continue meetings on the first Tuesday of each month, work Session at 6:00 pm and Regular Session at 6:30 pm, at The Anchor. Bobby Rhodes seconded the motion, and the motion passed unanimously.

### **Adopt Rules of Procedure – Ordinance HL-00-11**

Carl Randall made the motion to adopt Ordinance HL-00-11 with the exception of the day and time, to establish rules of procedures. Wes Faulkner seconded, and the motion passed unanimously. The Ordinance will be updated to reflect the change in date and time.

## **Committee Appointments**

Mayor Bailey made the following Council Member committee appointments:

**Roads** – Wes Faulkner / Carl Randall  
**Finance** – Bobby Rhodes / Anne Rilling  
**Buildings & Grounds** - Carl Randall / Ramzi Malek  
**Ordinances** – Anne Rilling / Bobby Rhodes  
**Lake Preservation** – Ramzi Malek / Bobby Rhodes

### **Appointment of Chief of Police – Resolution HL-R-25-11**

Carl Randall made the motion to appoint Scott Kon as Chief of Police, and Bobby Rhodes seconded the motion. The motion passed unanimously.

### **Appointment of Town Clerk – Resolution HL-R-25-12**

Carl Randall made the motion to appoint Mary Ann Allen as Town Clerk, and Bobby Rhodes seconded the motion. The motion passed unanimously.

### **Appointment of Town Attorney – Resolution HL-R-25-13**

Carl Randall made the motion to appoint Alex Smith as the Town Attorney, and Ramzi Malek seconded the motion. Wes Faulkner abstained, and all others voted yes. The motion passed.

### **Ratify Hometown Bank as Depository for the Town – Resolution HL-R-25-14**

**Identify council members authorized to sign checks** – Gail Bailey, Carl Randall, Ramzi Malek and Anne Rilling will be authorized to sign checks.

Carl Randall made the motion to Ratify Hometown Bank as the Town Depository with the above named as authorized to sign checks. Bobby Rhodes seconded the motion, and the motion passed.

### **Administration of Oaths of Office**

The Oath of Office was administered to Chief Scott Kon by Town Clerk and Notary, Mary Ann Allen.

The Oath of Office was administered to Town Clerk Mary Ann Allen by Attorney and Notary, Alex Smith.

The Oath of Office was administered to Attorney Alex Smith by Town Clerk and Notary, Mary Ann Allen.

Carl Randall made the motion to adjourn and Bobby Rhodes seconded. The motion passed. The meeting adjourned at 6:25 PM.

Respectfully submitted:

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Mary Ann Allen – Town Clerk

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Gail Bailey